



**SWALLOW SCHOOL DISTRICT**

**SCHOOL PERFORMANCE REPORT**

**2015-16 ANNUAL MEETING**



**August 26, 2015**

## SWALLOW SCHOOL – ANNUAL MEETING

To the citizens of the Swallow School District:

It is a sincere privilege to write to you as the Superintendent of our outstanding school district! On the pages that follow, it is clear the students in our classrooms continue to perform at the highest levels, not only in the Lake Country area but, across the great State of Wisconsin. You can be proud of these accomplishments which are a direct result of the support and commitment to excellence the entire community provides our district. As a staff, we take our role in educating students seriously and remain committed to doing all that is within our abilities to fulfill our mission to ensure that every child achieves maximum potential for future success as a self-directed, problem-solving, responsible, life-long learner in the 21<sup>st</sup> century.

Throughout the 2014-15 school year there was significant district level work geared towards meeting the outcomes delineated in our Action Plan for Excellence in Personalized Learning and our Vision for Excellence in Character and Community. Both of these action plans were in their third year of implementation and allowed for a continuing and deepening focus to ensure the ***growth of individual students*** through their increased understanding of academic targets and ownership in exceeding them with support from staff, along with reinforcing expected behaviors and personal development to ensure personal development.

Additionally, the district provided an increased amount of time devoted to ***professional development*** in the form of monthly early release days and used significant input from staff to design this time to make it relevant and impactful. A focus on ***operations*** resulted in the decision to proceed with needed facilities upgrades and maintenance to construct a ***secure front entry and Discovery Lab***. Decisions have also been carefully made to continue a strong financial position to ensure all learning opportunities for our students can be available.

Finally, we ***celebrated our district's 170<sup>th</sup> year*** as an exceptional learning environment for students and enjoyed significant participation on the part of students past and present to make this series of events poignant reminders of the things that make Swallow the best school in the state.

In the year ahead we are continuing our focus on ***growing individual students*** through the use of explicit, updated learning targets and in our expanding use of ***technology to personalize learning***. Our ***staff*** continues to learn and grow to meet this challenge while also learning about the new state accountability and assessment systems. We will be conducting ***Curricular and Programmatic Reviews*** of our Social Studies, PE/Health, and Special Education programs and make changes as necessary to ensure these programs prepare our students for their futures in an ever-changing world. Finally, we will continue to assess and evaluate our ***financial position*** and make decisions that support our district mission.

I look forward to this great school year and all of the exciting work we are doing together with the staff and community to continue to grow our school with the best interests of our students at the heart of our decisions. I welcome the chance to meet you and gain your insights into this important work and to seeing you over the coming weeks and months at our many school events!

Sincerely,

Melissa Thompson, Ph.D.  
Superintendent

***The Swallow School District Mission Statement***

*The Swallow School District, with families and community, will inspire every child to achieve maximum potential for future success as a self-directed, problem-solving, responsible, life-long learner.*

**MEET THE BOARD OF EDUCATION**



Rebecca Morrison  
President  
*Term Expires 2017*



John Fuhs  
Vice President  
*Term Expires 2016*



Susie Polentini  
Clerk  
*Term Expires 2018*



John Stahl  
Treasurer  
*Term Expires 2018*



Aaron Dentz  
Member  
*Term Expires 2016*

# SWALLOW SCHOOL – SCHOOL PERFORMANCE REPORT

## 2013-14 SCHOOL DISTRICT REPORT CARD

### Overall Accountability Score and Rating



**Significantly Exceeds Expectations**

Overall Accountability Ratings	Score
<b>Significantly Exceeds Expectations</b>	<b>83-100</b>
<b>Exceeds Expectations</b>	<b>73-82.9</b>
<b>Meets Expectations</b>	<b>63-72.9</b>
<b>Meets Few Expectations</b>	<b>53-62.9</b>
<b>Fails to Meet Expectations</b>	<b>0-52.9</b>

Priority Areas	School Score	Max Score	K-8 State	K-8 Max
<b>Student Achievement</b>	<b>91.3/100</b>		<b>67.1/100</b>	
Reading Achievement	41.3/50		29.7/50	
Mathematics Achievement	50.0/50		37.4/50	
<b>Student Growth</b>	<b>80.8/100</b>		<b>62.7/100</b>	
Reading Growth	37.3/50		31.6/50	
Mathematics Growth	43.5/50		31.1/50	
<b>Closing Gaps</b>	<b>83.9/100</b>		<b>66.6/100</b>	
Reading Achievement Gaps	38.2/50		34.0/50	
Mathematics Achievement Gaps	45.7/50		32.6/50	
Graduation Rate Gaps	NA/NA		NA/NA	
<b>On-Track and Postsecondary Readiness</b>	<b>96.1/100</b>		<b>88.3/100</b>	
Graduation Rate (when available)	NA/NA		NA/NA	
Attendance Rate (when graduation not available)	78.0/80		75.3/80	
3rd Grade Reading Achievement	8.1/10		5.8/10	
8th Grade Mathematics Achievement	10.0/10		7.2/10	
ACT Participation and Performance	NA/NA		NA/NA	

### Student Engagement Indicators

Test Participation Lowest Group Rate (goal ≥95%)
Absenteeism Rate (goal <13%)
Dropout Rate (goal <6%)

### Total Deductions: 0

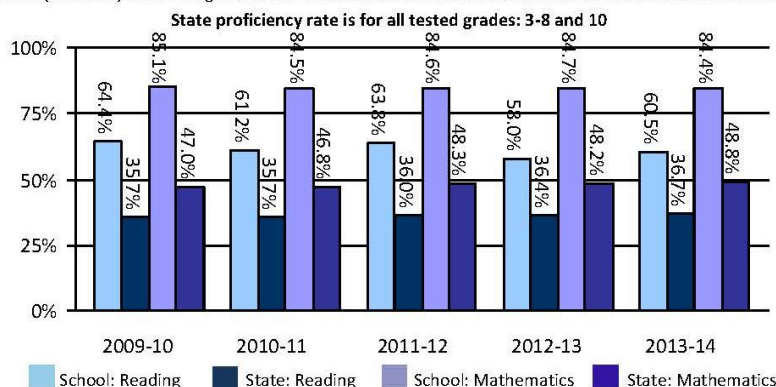
Goal met: no deduction
Goal met: no deduction
Goal met: no deduction

### School Information

Grades	PK-8
School Type	Elementary School
Enrollment	606
<i>Race/Ethnicity</i>	
American Indian or Alaska Native	0.2%
Asian or Pacific Islander	3.5%
Black not Hispanic	1.2%
Hispanic	1.5%
White not Hispanic	93.7%
<i>Student Groups</i>	
Students with Disabilities	8.1%
Economically Disadvantaged	3.8%
Limited English Proficient	0.0%

### Wisconsin Student Assessment System Percent Proficient and Advanced

Includes Wisconsin Knowledge and Concepts Examination (WKCE) and Wisconsin Alternate Assessment for Students with Disabilities (WAA-SwD). WKCE college and career readiness benchmarks based on National Assessment of Educational Progress.



Earlier in 2015, legislation was passed which pushed back the release of 2014-15 school assessment data. As information is made available for public viewing, it can be found here: [WISEdash Public Portal](#) and [WI DPI School Report Cards](#)

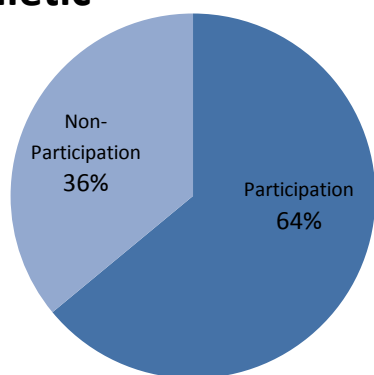
## ATTENDANCE 2013-14

School	Enrollment	Attendance Rate
Swallow	610	97.7 %
State – Elementary Schools	873,531	95 %

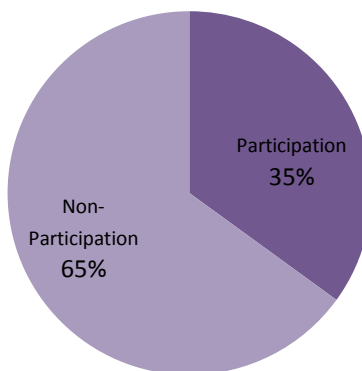
**NOTE:** Attendance is face-to-face instructional contact between a student and a teacher. It is collected for the entire school year. The attendance rate is actual days of attendance divided by possible days of attendance, expressed as a percentage. The smallest reportable unit of attendance is one-half day. This data is from the WISEDash portal.

## 2013-14 EXTRA/CO-CURRICULAR ACTIVITIES

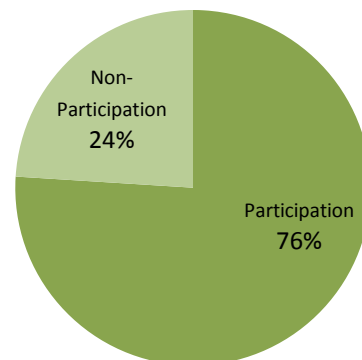
### Athletic



### Music



### Academic



**NOTE:** The total enrollment for grades 6-12 in the 2013-14 school year at Swallow was 224 students. Extra-/Co-curricular activities are school sanctioned groups or events, not offered for credit or grade, designed to broaden, develop, and enhance school experience in areas of academics, athletics, and music. Data are reported for grades 6 through 12. The participation rate for each activity category is the number of participants divided by the 6th through 12th grade enrollment, counted on the third Friday in September.

## 2015-16 EXPECTED ENROLLMENT

GRADE	RESIDENT	OPEN ENROLLMENT	TOTAL
KG	31	3	34
1	29	7	36
2	45	6	51
3	50	9	59
4	43	12	55
5	55	12	67
6	68	8	76
7	67	4	71
8	68	4	72
<b>TOTAL</b>	<b>456</b>	<b>65</b>	<b>521</b>

## **SWALLOW SCHOOL – ANNUAL MEETING NOTICES**

### **NOTICE FOR ANNUAL DISTRICT MEETING**

**(Section 120.08(1))**

Notice is hereby given to qualified electors of the Swallow School District, that the Annual Meeting of said district for the transaction of business will be held in the Swallow School Multi-Purpose Room, located at W299 N5614 County Road E, Hartland, Waukesha County, Wisconsin, on the 26th day of August, 2015, at 6:30 p.m. o'clock.

Susie Polentini, Clerk  
Swallow School District

### **NOTICE OF BUDGET HEARING**

**(Section 65.90(4))**

Notice is hereby given to the qualified electors of the Swallow School District that the budget hearing will be held at the Swallow School Multipurpose Room at W299 N5614 County Road E, Hartland, Wisconsin, on the 26th day of August, 2015, at 6:00 p.m. o'clock. A summary of the budget is printed below. Detailed copies of the budget are available for inspection in the District's office at W299 N5614 County Road E, Hartland, Wisconsin. Dated this 1st day of August, 2015.

Susie Polentini, Clerk  
Swallow School District

### **VOTER ELIGIBILITY**

- United States Citizen
- Age 18 or older on Election Day
- Resident of the Swallow School District for ten (10) days before the August, 26, 2015 meeting



## SWALLOW SCHOOL – ANNUAL MEETING AGENDA

### 2015-16 ANNUAL MEETING AGENDA SWALLOW SCHOOL DISTRICT WEDNESDAY, AUGUST 26, 2015

#### **Budget Hearing – 6:00 P.M.**

- I. Review of Expenditures
  - Actual 2014-15
  - Proposed 2015-16

- II. Review of Revenues
  - Actual 2014-15
  - Proposed 2015-16

- III. Discussion

#### **Annual Meeting – 6:30 P.M.**

- I. Call to Order – Rebecca Morrison, Board President

- II. Election of Chairperson

- III. Approval of 2014 Annual Meeting Minutes

- IV. Old Business
  - Highlights of 2014-15 School Year
  - Completion of unfinished business*

- V. New Business
  - School Board Salaries
  - Approval of annual salary for school board members is required

- VI. Adoption of 2015-16 Tax Levy
  - The Board of Education recommends that a tax for the operation and maintenance of the school General Fund (Fund 10) in the amount of \$5,117,166, and Debt Retirement (Fund 39) in the amount of \$437,000 for a total of \$5,554,166 to be levied upon the taxable property of the school district for the 2015-16 school year.

- VII. Any other business, which may legally come before the electorate at this time.

- VIII. Adjournment

# SWALLOW SCHOOL – ANNUAL MEETING REPORT

## DEFINITION OF TERMS – SCHOOL FUNDS AND DEFINITIONS

### Funds

**Fund 10 - General Fund:** Used to account for all financial transactions relating to the district's current operations except for those required to be accounted for in other funds.

**Fund 21 - Special Revenue Trust Fund:** Used to account for trust funds that can be used for district operations. The source of such funds is gifts and donations from private parties.

**Fund 27 - Special Education Fund:** Used to account for special education and related services funded wholly or in part with state or federal special education aid.

**Fund 39 - Referendum Approved Debt Service Fund:** Used for recording transactions related to repayment debt issues. Debt tax levies must be recorded in these funds.

**Fund 41 - Capital Expansion Fund:** Used for projects financed with the tax levy. State statute restricts the use of this fund for buildings and sites. These expenditures are for acquiring and remodeling buildings and sites and maintenance or repairs that extend or enhance the service life of buildings and building components, sites and site components.

**Fund 50 – Food Service Fund:** Used to record all revenues and expenditures related to pupil food service activities.

### Revenues

**Local Sources:** taxes, interest, student fees

**Payment for Services:** open enrollment in

**State Sources:** transportation, library, general aid, computer aid, special education aids

**Federal Sources:** ESEA/Title grants, REAP grant, special ed. Aid

**Other:** miscellaneous and adjustments

### Expenditures

**Instruction:** teaching staff, instructional supplies, workbooks, texts, substitute teachers

**Pupil Support:** health services, psychologist, testing materials

**Instructional Staff Services:** library media specialist, library materials, curriculum development, staff development, teacher aides

**General Administration:** Board of Education, superintendent, assistant, materials, dues, fees, legal, audit

**School Building Administration:** Principal, student services, secretaries

**Business Administration:** business officials, supplies and services, transportation, operational staff salaries, equipment, heat, electricity, cleaning services, systems maintenance, site improvement and repair

**Central Services:** postage, printing, telephone, technology, copiers, business machines, purchased services, supplies

**Insurance:** liability, property, unemployment, workers' compensation

**Other Support Services:** early retirement benefits

**Inter-Fund Operating Transfer:** transfer for special education

**Instructional Service Payments:** AHS classes, band consortiums, summer school, shared curriculum development, tuition (open enrollment out)



# SWALLOW SCHOOL – ANNUAL MEETING REPORT

## TAX LEVY CALCULATION

2014-15 Local Tax Levy (Fund 10) General	5,017,082
2014-15 Local Tax Levy (Fund 39) Debt Service	437,775
2014-15 Capital Expansion (Fund 41)	58,000
<b>Total Taxes 2014-15</b>	<b>5,512,857</b>

### *Proposed*

2015-16 Local Tax Levy (Fund 10) General	5,117,166
2015-16 Local Tax Levy (Fund 39) Debt Service	437,000
<b>Total Taxes 2015-16</b>	<b>5,554,166</b>

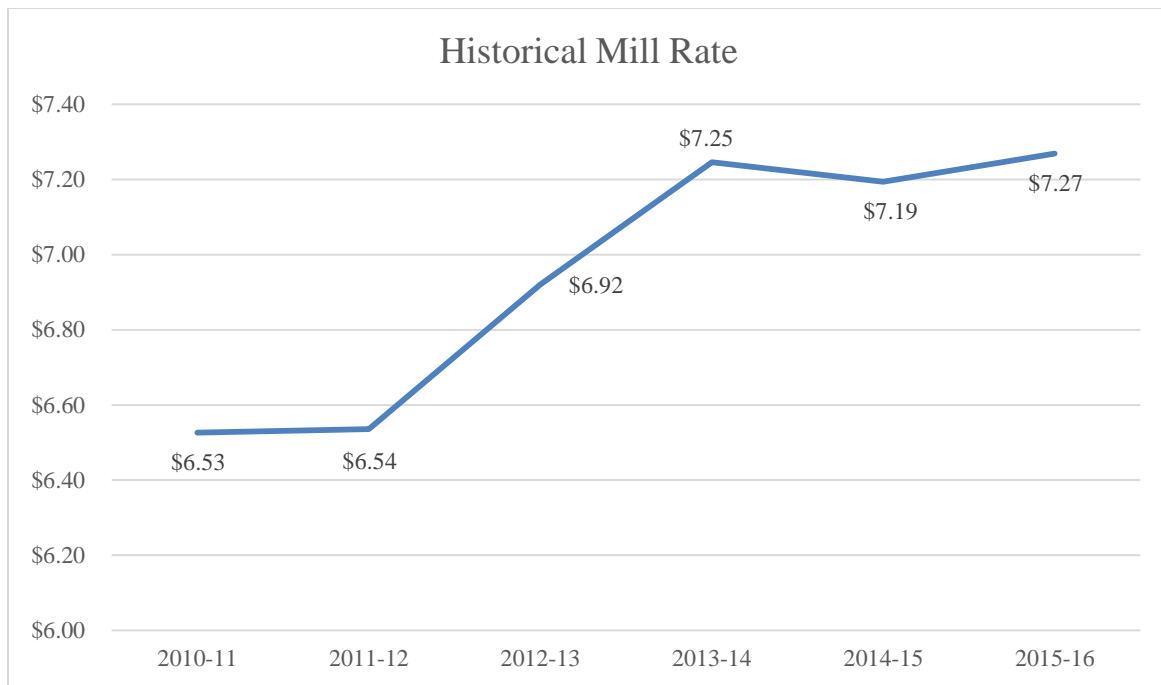
2014-15 Total Tax Levy-Actual	5,512,857
2015-16 Total Tax Levy-Estimated	5,554,166
<b>Estimated Increase</b>	<b>41,309</b>

2014-15 Equalized Tax Rate/\$1000	7.19
2015-16 Estimated Tax Rate /\$1000	7.27
2015-16 Estimated Dollar Increase/\$1000	0.08
<b>Tax Levy Rate Estimated Increase</b>	<b>1.04%</b>

2014-15 Equalized Value (Actual)	766,323,024
2015-16 Equalized Value (Estimated)	764,085,001
<b>Estimated Decrease</b>	<b>2,238,023</b>

### *State & Federal Aid*

2014-15 (Unaudited)	864,700
2015-16 (Estimated)	667,540
<b>Projected Decrease</b>	<b>197,160</b>



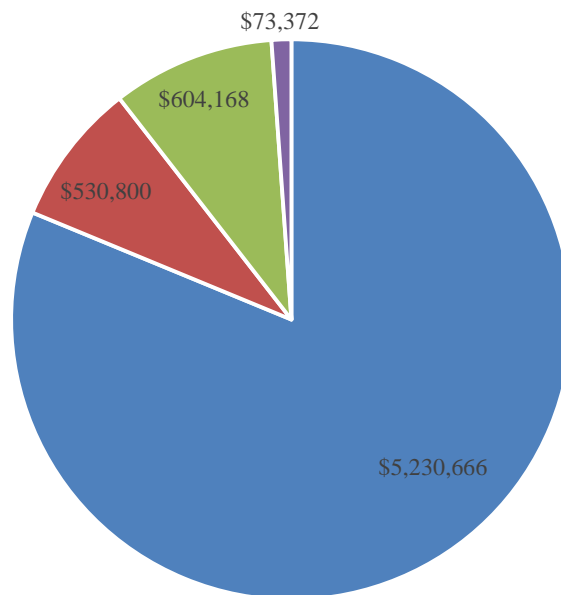
*Note: the 2015-16 mill rate is an estimated value as it is dependent upon certified property values that are not yet final.*

## SWALLOW SCHOOL DISTRICT BUDGET PUBLICATION 2015-16

<b>GENERAL FUND (FUND 10)</b>	<b>Audited 2013-2014</b>	<b>Unaudited 2014-2015</b>	<b>Budget 2015-2016</b>
Beginning Fund Balance (Account 930 000)	3,598,388.00	<b>3,505,082.34</b>	<b>3,981,307.59</b>
Ending Fund Balance, Nonspendable (Acct. 935 000)	786.00	0.00	0.00
Ending Fund Balance, Restricted (Acct. 936 000)	0.00	0.00	0.00
Ending Fund Balance, Committed (Acct. 937 000)	43,000.00	42,000.00	42,000.00
Ending Fund Balance, Assigned (Acct. 938 000)	500,000.00	800,000.00	800,000.00
Ending Fund Balance, Unassigned (Acct. 939 000)	2,961,296.34	3,139,307.25	3,285,401.45
<b>TOTAL ENDING FUND BALANCE (ACCT. 930 000)</b>	<b>3,505,082.34</b>	<b>3,981,307.59</b>	<b>4,127,401.45</b>
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
<i><b>Local Sources</b></i>			
210 Taxes	4,722,353.00	5,017,082.00	5,117,166.00
260 Non-Capital Sales	8,889.53	6,969.07	4,500.00
270 School Activity Income	75,613.66	69,128.69	65,000.00
280 Interest on Investments	4,142.37	2,962.45	4,000.00
290 Other Revenue, Local Sources	35,383.74	41,352.31	40,000.00
<b>Subtotal Local Sources</b>	<b>4,846,382.30</b>	<b>5,137,494.52</b>	<b>5,230,666.00</b>
<i><b>Other School Districts Within Wisconsin</b></i>			
340 Payments for Services	460,435.00	497,072.00	530,800.00
390 Other Inter-district, Within Wisconsin	568.00	0.00	0.00
<b>Subtotal Other School Districts within Wisconsin</b>	<b>461,003.00</b>	<b>497,072.00</b>	<b>530,800.00</b>
<i><b>State Sources</b></i>			
610 State Aid -- Categorical	63,951.50	104,873.44	22,000.00
620 State Aid -- General	806,575.00	685,496.00	582,123.00

630 DPI Special Project Grants	3,492.00	3,840.00	0.00
690 Other Revenue	74.00	45.00	45.00
<b>Subtotal State Sources</b>	<b>874,092.50</b>	<b>794,254.44</b>	<b>604,168.00</b>
730 DPI Special Project Grants	15,941.00	5,695.00	3,800.00
750 IASA Grants	9,339.00	9,137.00	5,572.00
780 Other Federal Revenue Through State	949.00	1,284.75	0.00
790 Other Federal Revenue - Direct	53,799.00	54,329.00	54,000.00
<b>Subtotal Federal Sources</b>	<b>80,028.00</b>	<b>70,445.75</b>	<b>63,372.00</b>
<i><b>Other Revenues</b></i>			
960 Adjustments	9,455.72	3,688.47	0.00
970 Refund of Disbursement	10,063.10	9,631.28	0.00
980 Medical Service Reimbursement	2,477.83	0.00	0.00
990 Miscellaneous	3,996.75	8,029.44	10,000.00
<b>Subtotal Other Revenues</b>	<b>25,993.40</b>	<b>21,349.19</b>	<b>10,000.00</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>6,287,499.20</b>	<b>6,520,615.90</b>	<b>6,439,006.00</b>

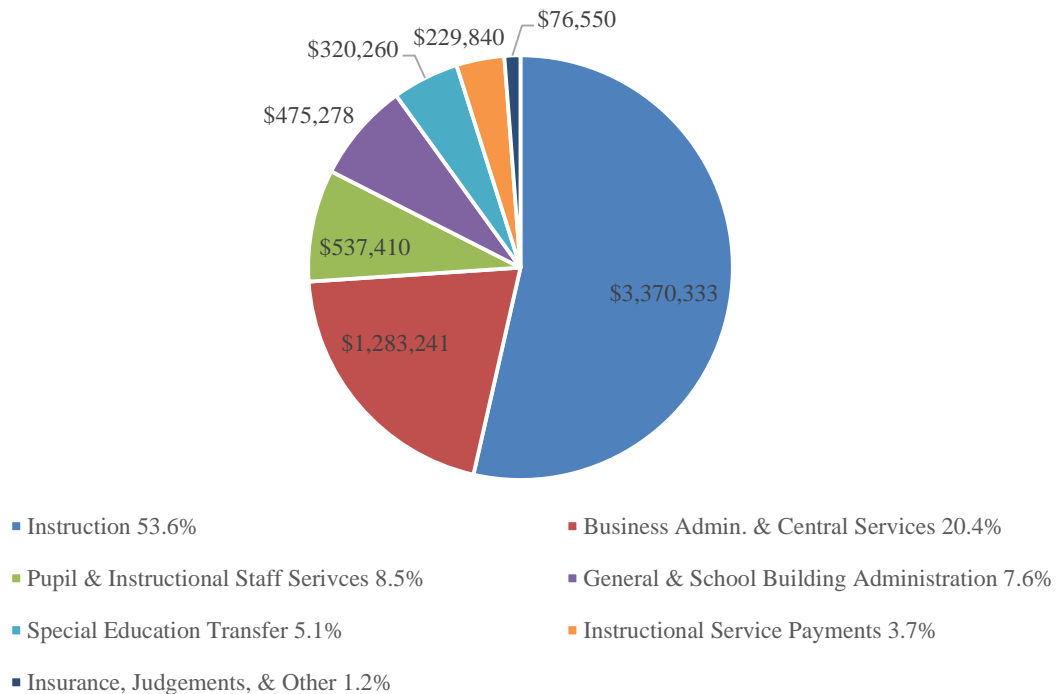
## Projected Revenue for Fund 10



- Taxes & Local Sources 81.2%
- State Aid 9.4%
- Payment for Open Enrollment 8.2%
- Federal Aid, Grants, Misc. 1.1%

<b>EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>Audited 2013-2014</b>	<b>Unaudited 2014-2015</b>	<b>Budget 2015-2016</b>
<b><i>Instruction</i></b>			
110 000 Undifferentiated Curriculum	1,920,314.59	1,949,073.01	1,945,312.00
120 000 Regular Curriculum	1,013,081.07	1,123,184.26	1,200,373.86
140 000 Physical Curriculum	168,297.66	178,396.34	176,078.89
160 000 Co-Curricular Activities	24,412.49	22,840.08	30,760.00
170 000 Other Special Needs	132,146.25	6,262.80	17,808.00
<b>Subtotal Instruction</b>	<b>3,258,252.06</b>	<b>3,279,756.49</b>	<b>3,370,332.75</b>
<b><i>Support Sources</i></b>			
210 000 Pupil Services	61,582.67	167,123.99	85,985.42
220 000 Instructional Staff Services	395,271.16	404,830.90	451,424.47
230 000 General Administration	412,227.79	275,193.83	304,877.23
240 000 School Building Administration	0.00	156,544.74	170,400.40
250 000 Business Administration	1,147,916.60	939,770.63	1,020,084.29
260 000 Central Services	433,073.97	237,209.63	263,157.15
270 000 Insurance & Judgments	44,841.00	49,029.42	48,000.00
290 000 Other Support Services	55,481.68	50,084.78	28,550.00
<b>Subtotal Support Sources</b>	<b>2,550,394.87</b>	<b>2,279,787.92</b>	<b>2,372,478.96</b>
<b><i>Non-Program Transactions</i></b>			
410 000 Inter-fund Transfers	403,259.25	321,846.89	320,260.43
430 000 Instructional Service Payments	155,360.93	160,586.90	229,840.00
490 000 Other Non-Program Transactions	13,537.75	2,412.45	0.00
<b>Subtotal Non-Program Transactions</b>	<b>572,157.93</b>	<b>484,846.24</b>	<b>550,100.43</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>6,380,804.86</b>	<b>6,044,390.65</b>	<b>6,292,912.14</b>

## Projected Expenditures for Fund 10



## **OTHER FUNDS AND SUMMARY**

<b>SPECIAL PROJECT FUNDS (FUNDS 21, 23, 27, 29)</b>	<b>Audited 2013-2014</b>	<b>Unaudited 2014-2015</b>	<b>Budget 2015-2016</b>
900 000 Beginning Fund Balance	14,186.10	8,904.48	19,101.04
<b>900 000 Ending Fund Balance</b>	<b>8,904.48</b>	<b>19,101.04</b>	<b>19,101.04</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>623,419.48</b>	<b>633,394.44</b>	<b>543,760.43</b>
100 000 Instruction	351,550.66	325,306.27	311,517.75
200 000 Support Services	172,641.76	190,717.38	154,289.68
400 000 Non-Program Transactions	104,508.68	107,174.23	77,953.00
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>628,701.10</b>	<b>623,197.88</b>	<b>543,760.43</b>

<b>DEBT SERVICE FUND (FUNDS 38, 39)</b>	<b>Audited 2013-2014</b>	<b>Unaudited 2014-2015</b>	<b>Budget 2015-2016</b>
900 000 Beginning Fund Balance	106,703.39	105,850.77	105,628.49
<b>900 000 ENDING FUND BALANCES</b>	<b>105,850.77</b>	<b>105,628.49</b>	<b>105,042.49</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>432,085.13</b>	<b>437,915.72</b>	<b>437,140.00</b>
281 000 Long-Term Capital Debt	432,937.75	438,138.00	437,726.00
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>432,937.75</b>	<b>438,138.00</b>	<b>437,726.00</b>
<b>842 000 INDEBTEDNESS, END OF YEAR</b>	<b>2,735,000.00</b>	<b>2,350,000.00</b>	<b>1,960,000.00</b>

<b>CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)</b>	<b>Audited 2013-2014</b>	<b>Unaudited 2014-2015</b>	<b>Budget 2015-2016</b>
900 000 Beginning Fund Balance	75,073.37	275,190.46	333,496.93
<b>900 000 Ending Fund Balance</b>	<b>275,190.46</b>	<b>333,496.93</b>	<b>333,796.93</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>200,117.09</b>	<b>58,306.47</b>	<b>300.00</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>FOOD SERVICE FUND (FUND 50)</b>	<b>Audited 2013-2014</b>	<b>Unaudited 2014-2015</b>	<b>Budget 2015-2016</b>
900 000 Beginning Fund Balance	31,721.31	23,663.06	45,437.11
<b>900 000 ENDING FUND BALANCE</b>	<b>23,663.06</b>	<b>45,437.11</b>	<b>45,437.11</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>129,392.48</b>	<b>149,804.69</b>	<b>144,000.00</b>
200 000 Support Services	137,165.83	126,898.49	144,000.00
400 000 Non-Program Transactions	284.90	1,132.15	0.00
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>137,450.73</b>	<b>128,030.64</b>	<b>144,000.00</b>

## **SWALLOW SCHOOL – ANNUAL MEETING 2014-15 MINUTES**

### **MINUTES OF ANNUAL MEETING, AUGUST 27, 2014**

Present: Karen Trimble, John Quast, and Rebecca Morrison. Superintendent Melissa Thompson and 4 other voting members of the school district were also present.

Excused: John Fuhs and Andy Anderson

Guests: Kyle Moore, Joan Fritzler and Kim Zabel

#### **CALL TO ORDER**

After a review of the district expenditures during the 2013-2014 school year, and the proposed 2014-2015 school budget, Ms. Trimble, School Board President, who served as the temporary chairperson during the election of the permanent chairperson, called the meeting to order at 6:30 p.m.

#### **ELECTION OF A MEETING CHAIRPERSON**

Mr. Rosch moved to nominate Ms. Trimble as the Chairperson of the Annual Meeting. Mr. Luedke seconded and the motion was carried unanimously by a voice vote.

#### **APPROVAL OF ANNUAL MEETING MINUTES**

Mr. Quast moved to approve the minutes of the August 28, 2013 Annual Meeting as presented. Ms. Morrison seconded and the motion was carried unanimously by a voice vote.

#### **OLD BUSINESS**

Ms. Thompson summarized the previous school year highlighting the goals that were achieved and the student and staff growth that took place. Ms. Trimble addressed the upcoming opportunities for community engagement and building project planning.

#### **NEW BUSINESS**

Mr. Quast motioned to approve the salaries at the same rate as 2013-14 for school board members. Mr. Rosch seconded and the motion carried on a unanimous voice vote.

Mr. Quast moved to approve a tax for the operation and maintenance of the school General Fund (Fund 10) in the amount of \$5,014,252, Debt Retirement (Fund 39) in the amount of \$437,775 and Capital Expansion (Fund 41) in the amount of \$58,000 for a total of \$5,510,027 to be levied upon the taxable property of the school district for the 2014-15 school year. Mr. Rosch seconded and the motion was carried by a unanimous voice vote.

#### **OTHER BUSINESS**

None.

#### **ADJOURNMENT**

Mr. Luedke moved to adjourn the Annual Meeting. Mr. Quast seconded and the motion was carried unanimously on a voice vote. The meeting ended 6:54 p.m.

Respectfully submitted,

Melissa Thompson, Superintendent

## SWALLOW SCHOOL – ANNUAL MEETING REPORT

### REQUIRED NOTICES

The Swallow School District wants to inform you of important policies and procedures impacting student and employee safety, responsibilities, and rights. The following information has been placed on the official web site of the Swallow School District at the following web address: [www.swallowschool.org/boardpolicies.cfm](http://www.swallowschool.org/boardpolicies.cfm) Please take time to review this information and contact the Superintendent if you have questions. This will serve as your official notice of the following policies. If you do not have access to the Swallow School District web site, please request a printed copy of any of the policies below by contacting the District Office in writing at N299 N5614 County Highway E, Hartland, WI 53029.

- Curriculum (Policy #330)
- Student Exemption Guidelines (Policy #330.1)
- Religious Accommodation ( Policy #330.1)
- Special Education Policies and Procedures (Policy #342)
- Programs for Children with Disabilities (Policy #342.4)
- Student Records (Policy #347)
- Student Privacy and Parent Rights (Policy # 347 and Guidelines)
- Selection of Instructional Materials (Policy #361.1)
- Reconsideration of Instructional Materials (Policy #361.2)
- Acceptable Use Guidelines (Policy #363.2)
- Suicide Prevention (Policy #364)
- Teaching Controversial Issues (Policy #381)
- Equal Educational Opportunities: Student Discrimination Complaint Procedures (Policy #411)
- Education of Homeless Children and Youth (Policy #420)
- Attendance (Policy #430)
- Harassment – Students (Policy #443.7)
- Bullying (Policy #443.71)
- Searches and Seizures (Policy #446)
- School Wellness (Policy # 458)
- Harassment – Employees (Policy #512)
- Use of Video Recording Systems (Policy #731.3)
- Student Transportation (Policy #751)
- Volunteers (Policy #811.1)
- Communication with the Public (Policy #821)
- District Questionnaires and Surveys (Policy #821.1)
- Directory Data (Policy #821.2)
- Public Access to School Documents and Records Fee Schedule (Policy #823)
- Relations With Law Authorities (Policy #882)

### PUBLIC NOTIFICATION OF NONDISCRIMINATION POLICY

The Swallow School District does not discriminate against pupils on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability or handicap in its education programs or activities. Federal law prohibits discrimination in employment.



## **SWALLOW SCHOOL CALENDAR 2015-16**

September 1—First Day of School

September 7 —No School, Labor Day

September 17—Early Release at Noon

October 15—Early Release at Noon

October 22-23—No School

November 19—Early Release at Noon

November 25-27—Thanksgiving Break, No School

December 17—Early Release at Noon

December 23-January 1—Winter Break, No School

January 21—Early Release at Noon

January 22—No School

February 18—Early Release at Noon

February 19-22—No School

March 17—Early Release at Noon

March 25-April 1—Spring Break, No School

April 21—Early Release at Noon

May 19—Early Release at Noon

May 27—Possible School for Snow Make-up Day, School ONLY if needed

May 30 – Memorial Day, No School

June 10—Early Release at Noon, Last Day of School